**CLINICAL PHARMACOLOGY COURSE**

**REGULATIONS (2024/2025)**

**General information**

**The Department of Pharmacology and Toxicology of the Faculty of Medicine conducts the clinical pharmacology course.**

**Collegium Medicum of the University of Warmia and Mazury in Olsztyn.**

**Employees responsible for the implementation of the course:**

**Head of the Department: dr. hab. n.med. Michał S. Majewski, prof. UWM**

**Course coordinator: MD Łukasz Smyk**

**Persons responsible for the realisation of classes: MD Łukasz Smyk, MD Milena Samiec, MD Klaudia Kitala, MD Piotr Kozera**

1. **Classes, seminars, and lectures are held according to the schedule during the hours provided in the course schedule. Students are required to attend classes with the group to which they were assigned.**
2. **The didactic seminars and classes will be carried out stationary or in case of other epidemiological situations in remote/online or mixed mode.**
3. **In the case of classes held in the regular mode, students are obliged to come to them on time.**
4. **For online classes, students must register on the web platform at least 10 minutes before the start of the course.**
5. **Attendance at classes is mandatory.**
6. **One excused absence is permitted; however, more frequent absence qualifies the student to pass the entire material presented during the class.**
7. **All absences must be excused based on an official note issued by a doctor or other institutions (e.g., courts, prosecutor's office, government offices).**
8. **Class evaluation is based on students' activity (written tasks, essays, presentations) and short partial tests on issues related to the class topic.**
9. **Topics for the presentation and essays will be provided to students at the beginning of the course.**
10. **During the course, every student must make at least one presentation with discussion and write one essay.**
11. **Knowing the material from the current and previous classes is mandatory.**
12. **Possible evaluation of a missed/failed class should occur within seven days of the conducted classes (on the date set by the instructor).**
13. **Each missed/failed class can be evaluated only once.**
14. **After completing a batch of material, a single-choice test colloquium will be held, which the student must pass.**
15. **A minimum of 3 colloquia are expected to be conducted in the semester.**
16. **Correction of a failed colloquium will be held within seven days of the first date of the test.**
17. **Absences on colloquium will be excused based on an official note issued by a doctor or other institutions (e.g., courts, prosecutor's office, government offices)**
18. **Missed colloquium must be completed within seven days from the end of the dismissal date.**
19. **The final grade of the colloquia will be determined based on the following.**
	1. **Scheme of the number of percentage points obtained.**
		* **59% or less – 2**
		* **60%-69% - 3**
		* **70%-79% - 3+**
		* **80%-89% - 4**
		* **90%-95% - 4+**
		* **96%-100% - 5**
20. **Cheating during colloquia will result in the student's removal from the test and a failing grade, including informing the Dean of Student Affairs of such a situation.**
21. **The student can preview all written colloquia and tests during consultation hours in the Department of Pharmacology and Toxicology.**
22. **Students have the right to take the final commission exam based on separate rules according to the Terms and Regulations of UWM University.**
23. **Completing all classes and colloquia is required to pass the entire course.**
24. **The basis for the final assessment will be the average from all test grades, class activities, and essays.**

**The Academic rule of law and honesty**

1. **Using mobile phones, other mobile devices, and the Internet during classes is unacceptable without the teacher's consent.**
2. **The teacher conducts a subjective assessment of prohibited forms of violation of the principles of the academic rule of law and honesty.**
3. **Recording lectures, taking photos, and recording videos are prohibited.**
4. **If he deems it appropriate, the teacher may provide additional materials to students from class.**
5. **Connecting any mass storage media (CD / DVD, USB) to the computer is strictly forbidden without the teacher's permission.**
6. **Performing any activity on a computer unrelated to the class topic and without the teacher's knowledge is prohibited.**
7. **Due to the student's behaviour contrary to the H&SG regulations and guidelines, he will be excluded and fail a class.**
8. **The Head of the Department arbitrates all matters not included in these regulations.**
9. **The course regulations are consistent with the UWM Study Regulations and the Faculty of Health Sciences procedures.**

**HEALTH AND SAFETY GUIDELINES**

1. **Students can stay only in the classrooms in the lecturer's presence.**
2. **It is unacceptable to be in classes under the influence of alcohol or psychoactive substances.**
3. **Using classroom equipment without the teacher's explicit consent is forbidden.**
4. **Keep order, cleanliness, and quiet in the classroom. Smoking is not allowed. It is forbidden to eat meals during classes.**
5. **Inform the teacher who conducts the classes about every extraordinary situation.**