

**REGULATIONS FOR PASSING THE PAEDIATRICS COURSE
FOR STUDENTS OF MEDICAL FACULTIES
YEAR VI**

Course co-ordinator: Elżbieta Jarocka-Cyrta MD, PhD, prof. UWM

All students attending the Paediatrics course are strictly obliged to observe the Hospital's health and safety regulations, sanitary-epidemiological rules and the EU Directive GDPR.

I. GARMENT

At the hospital, students are obliged to wear a white, clean and ironed apron and replace footwear (with light-colour soles). Outerwear, bags and personal items should be left in the changing room. No jewellery can be worn on hands and finger nails should not be polished. Students attending classes in the Department of Pathology and Congenital Malformations of Newborns and Infants should wear a short-sleeved apron or an apron that allows the sleeves to be rolled up above the elbow.

II. GENERAL PRINCIPLES

1. Before starting classes, students are obliged to familiarise themselves with these Regulations and comply with their provisions.
2. The list of lecturers conducting classes, place, time and topics of classes are specified in detail in the schedule of classes placed on the website on the didactics tab.
3. Classes are conducted in accordance with the framework and detailed programme.
4. A student is obliged to attend seminars and classes (specimen attendance list is enclosed as appendix no. 1 to the Regulations).
5. A student is obliged to participate in exercises with the student group to which he/she is assigned. In order to attend classes with another student group, a student must have written permission from the Dean or the Department Head.
6. During activities by the Patient's bed or clinical demonstrations, the student is obliged to respect the rights of the Patient, in particular the right to intimacy and respect for their dignity.
7. The student is obliged to follow the rules of ethics and honesty. The use of mobile phones, notebooks and audio equipment is not allowed during classes.
8. Smoking, and the consumption of drinks and food in the seminar rooms and on the ward are prohibited.
9. The Head of the Department is responsible for solving any problems not covered in these regulations.
10. Students with an individual study arrangement are required to contact the course leader to arrange the mode of the course.
11. A student has the right to inspect his/her individual forms of credit at the Secretariat of the Department of Clinical Paediatrics and to discuss concerns with the course tutor.

III. PRACTICAL CLASSES AND SEMINARS

1. The place where the practical classes and the seminars will be held:

a) Provincial Specialist Children's Hospital in Olsztyn, Żołnierska 18a Street:

- Department of Paediatrics, Gastroenterology and Nutrition - Paediatric Ward II with Subdivision of Paediatric Nephrology and Cardiology

Tutors:

- Prof. Elżbieta Jarocka- Cyrta MD, PhD
- Patryk Bartoszewicz MD,
- Ewa Cichocka – Kurowska MD

- Department of Head and Neck Surgery for Children and Adolescents – Department of Head and Neck Surgery within Maxillo-Facial Surgery

Tutor:

- Prof. Dawid Larysz, MD, PhD
- Małgorzata Sz wajkowska MD, PhD

- Clinical Department of Pathology and Congenital Defects of the Newborn Infant

Tutors:

- Katarzyna Bąk MD
- Małgorzata Szmyt MD

- Clinical Department of Paediatric Oncology and Haematology;

Tutors:

- Wanda Badowska MD, PhD
- Tomasz Brzeski MD, PhD

- Paediatric VI Endocrinology and Diabetes Ward with the Rheumatology Subdivision

Tutors:

- Anna Charemska, MD
- Anna Kącka-Stańczak, MD

- Department of Child Neurology with Subdivision of Neurogenetics and Rare Diseases

Tutors:

- Elżbieta Łobodzińska – Młynarczyk, MD

- With no permanent ward:

Tutor:

– Ewelina Krzykwa-Smyk, MD

- b) Classes are held in the classrooms of the Provincial Specialist Children's Hospital, in the rooms of the Department of Didactics and Medical Simulation of the Collegium Medicum with the Medical Simulation Centre (high fidelity rooms):**

Tutors:

– Ewa Gniadek, MD

2. General rules for passing the paediatric course (practical classes and seminars):

- a) attendance at classes and seminars is compulsory;
- b) one excused absence from classes and seminars is allowed per semester for important reasons;
- c) in the case of an excused absence (one day long), a student shall be obliged to make up for the missed classes and seminars with another group. For this purpose, a student should:
 - present an appropriate excuse (e.g. a medical certificate) to the Department Secretariat (up to seven days after the end of the period of leave) and obtain permission to make up the absence after making arrangements with the instructor of a given day with a designated classes/seminar group;
 - obtain written confirmation of making up the classes or seminars;
- d) an unexcused absence from classes or seminars shall result in makes it impossible to obtain a pass in paediatrics and will result in non-admission to the final examination;
- e) for all classes and seminars, the student shall be familiar with the material from the current classes and from all preceding years of study (current class material ad paediatrics content studied in III, IV and V year);
- f) before each seminar, a test on the subject matter of the seminar will be carried out;
- g) exercises - practical activities taking place in an assigned WSSD department or in the Medical Simulation Centre in groups of five, under the supervision of an assistant. Credit for each day on the basis of student activity: passed/unpassed. The student must pass each exercise. In case of failure, there is a possibility of improvement with the assistant or the Head of the Department.
- h) seminars - include discussion of aspects of selected disease units. They are preceded by a test consisting of three to five open or test questions. Credit - correct answers to a minimum of two questions out of three or minimum of three out of five questions.
- i) failure of two tests from all seminars results in failing the seminars. In case of failing more than two tests, they have to be passed by the seminar tutor.

IV. CREDIT FOR A SEMESTER

1. The condition for admission to pass the winter semester and the final exam is:

- a) presence at all exercises and seminars (including one excused absence);
- b) obtaining credits from the tests from the seminars;
- c) completing practical classes;
- d) obtaining written credit from the Head of the Department of Clinical Paediatrics for students who did not pass the tests.

V. EXAMINATION

1. The final exam consists of two stages. The first stage is the stage of admission to the second stage, for which the student receives a final grade.

a) Stage one of the exam - a practical exam:

In this exam, the points are scored for: a correctly conducted interview with the patient, physical examination, differential diagnosis and proposed further treatment). The student is assessed by the doctor and by the parents / legal guardians of the patient. To pass this stage of the practical exam, the student must receive at least 25 points. Students who have failed the practical examination may take the resit examination once. In the event of a repeat failure, the student will not be admitted to the second stage in that session.

Before the practical exam, the student deposits notes, bags and electronic equipment (phones, tablets, etc.) in a designated place. It is forbidden to use books, notes, electronic equipment or any other teaching aids during the exam. Failure to comply with the prohibition results in the end of the exam without passing the practical exam.

It is permissible, at the student's request, to take a practical examination after the student concerned has completed a block of exercises and seminars and before the end of the session.

b) Stage two of the exam – the „OSCE”

The written examination consists of 15 clinical questions with a case description and laboratory and imaging results, for which 10 test questions are formulated.

The student can receive 1 point for each correct answer – a total max. 150 points for correct answers to all questions. To pass the second stage, a minimum of 71%, i.e. 106 points, must be obtained.

Before the exam, the student deposits notes, bags and electronic equipment (phones, tablets etc.) in a designated area. The use of books, notes, electronic equipment, and any other study aids are prohibited during the exam. Failure to comply with the prohibition will result in termination of the test writing without receiving credit from the written examination.

The grade obtained from this stage of the examination is the final grade for the subject Paediatrics.

Scoring for the written examination:

- 105 pts ≤ grade 2
- 106 points - 114 points - grade 3
- 115 points - 123 points - grade 3+
- 124 points - 132 points - grade 4
- 133 points - 141 points - grade 4+
- 142points - 150 points - grade 5

2. Conditions for improving the exam:

- a) The student has the right to view the various forms of his / her credits at the secretary's office of the Department of Clinical Paediatrics and to discuss any issues with the tutor within one week of the scheduled examination date;
- b) A student who has not passed the second part of the examination on the first set date may take the retake examination. The form of improvement depends on the number of students who failed this stage of the exam (test, oral answer or written exam - the decision is made by the Paediatrics Coordinator). A student may attempt to improve twice. Failure to pass the second improvement results in the repetition of the VIth year.

Additionally:

- The students following the individual organization of studies are obliged to contact the person conducting the subject in order to determine the manner of carrying out the subject.
- Any issues that are not covered in these rules are to be resolved by the subject coordinator.
- The regulations are in accordance with the UWM Study Regulations and the procedures in force at the Faculty of Medicine.