

University of Warmia and Mazury in Olsztyn

Collegium Medicum

School of Medicine

Didactic rules of Psychiatry

For 5<sup>th</sup> and 6<sup>th</sup> years students of Medical Doctor Program

### **1. Basic information:**

1.1 Psychiatry classes are conducted by Department of Mental and Psychosomatic Diseases and take place in the Regional Psychiatric Care Team in Olsztyn (Al. Wojska Polskiego 35).

1.2 Employees responsible for the implementation of the subject:

a. Head of the Department– Magdalena Krajewska-Włodarczyk MD, PhD;

b. Course Coordinator - Anna Kossakowska, MD, PhD, Karol Talkowski, MD

c. Employees responsible for the realization of classes: Anna Kossakowska, MD, PhD, Karol Talkowski, MD

1.3 The place, time and subject of each forms of classes and credits are specified in the following documents: plan of study, sylabus, programs and subjects of classes.

### **2. Psychiatry classes includes:**

**2.1 40 hours of practical classes for 5<sup>th</sup> year students and 40 hours for 6<sup>th</sup> year students and takes place according to the framework and detailed schedule.**

#### **Psychiatry classes take place in the form of:**

- clinical classes (exercise classes);
- small discussion groups (task exercises, contextual exercises);
- exercises in pairs (peer-teaching) (task exercises, context exercises),

**2.2. 10 hours of seminars and 15 hours of lectures for 5<sup>th</sup> year students and 20 hours of seminars for 6<sup>th</sup> year students**

- lectures- available to the whole group
- seminars- discussion on selected topics

### **3. Rules for student participation in the classes:**

1. During the clinical training students must wear protective clothing:

- white, clean and ironed apron,
- shoes with covered toes and white soles,
- the identifier that characterizes the student as a student of the UWM School of Medicine in Olsztyn.

2. To enter the room of the ward, the exercise room, the sick room the student must have a photo ID located at the top left of the apron and changed shoes.

The student enters to the hospital ward only with the assistant to whom he or she has been assigned on a given day, and observes the schedule of classes.

If you are in a closed ward, take care of closing the door and moving through the wards in groups with the group assistant.

Patient examination is carried out at the location designated by the assistant.

It is forbidden to make decisions about patients independently.

The student is obliged to observe the safety rules of the patients according to the instructions of the assistant and the strict observance of the rules of medical confidentiality.

Entry into Clinic and Hospital Departments is prohibited for Students:

- without attendance and participation of the assistant,
- who are not dressed up in accordance with the rules and regulations of workplace safety and / or have no ID,
- they did not change shoes,
- in shorts, mini skirts and skirts reaching the floor,
- with bags or backpacks,
- with foodstuffs, beverages, chewing gum,
- with electronic equipment for taking pictures or filming

Lack of proper preparation for the classes, lack of observance of safety regulations in force at the Department and Hospital (in particular proper protective clothing and behaviour) and taking photos and / or filming will result in the removal of the Student from classes.

#### **4. Class attendance, justification and making up for absence:**

4.1 Attendance is obligatory.

4.2 All absences must be excused.

4.3 The permissible numbers of justified absences are one for exercises, in the semester.

4.4 In case of justified absence the student is obliged to retake the classes with another group.

To that end, the Student should:

- provide appropriate justification to the coordinator of the subject and get permission to make up the absence with the designated exercise group,
- get a written confirmation of retaking the classes and passing the material.

4.5 In the case of not making up an excused absence, the Student is not admitted to the final grade, which automatically means that the Student receives an insufficient assessment.

Unjustified absence from the class makes it impossible to obtain a semester credit.

#### **5. Rules for passing particular forms of classes:**

5<sup>th</sup> year – positive results from all exercises, passing the lectures, positive grade from seminars

6<sup>th</sup> year - positive results from all exercises, positive grade from the final exam

##### **5.1 Classes**

1. Each class includes knowledge of the material from the current class and all previous classes:

a) knowledge of the material is assessed by the assistant in each class according to the following rating scale from 2 to 5 (2 = failed, 3, 4, 5 = passed);

b) in the case of obtaining 60% or more negative grades in a given subject cycle Student is not allowed to final grade

Passing classes consists of :

- Entry test at the beginning of each clinical exercise
- on 5<sup>th</sup> year preparing a referral to a psychiatric hospital, on 6<sup>th</sup> year writing the patient's medical history
- Final test at the end of the classes

During any examinations mobile phones and all types of electronic devices equipped with a camera are strictly prohibited.

Breaking the ban will result in automatically receiving unsatisfactory grades from both parts of the colloquium and referring the matter to the Disciplinary Commission of the College.

## **5.2 Seminars, lectures**

Positive result of writing test and attendance at lectures and seminars is a condition for passing the seminars and lectures ( the permissible numbers of justified absences are one in the semester).

The written test consist of 25 questions (5 answers, only one of which is correct). Minimum of 60% correct answers is required to pass the test.

## **6. Exam/semester pass**

1. Passing all classes and seminars in the semester is required for the admission to the exam ( the permissible numbers of justified absences are one in the semester).
2. Exam takes place in the form of a test - 25 questions. Minimum of 60% correct answers is required to pass the test.

## **7. Students have the right to inspect their works.**

Consultations take place by email. E-mail addresses of teachers responsible for the implementation of the subject:

Anna Kossakowska, MD, PhD  
E-mail: a.kossakowska@wzlp.pl

Karol Talkowski, MD  
karol.talkowski@uwm.edu.pl

## **8. Academic rule of law and integrity:**

Cheating during tests, colloquia and exam is strictly forbidden and may lead to failure of the exercises or even to the removal from studies.

9. In matters not covered by these didactic rules the Course Coordinator makes decisions.

**10. The rules of classes are in accordance with the UWM Study Regulations and procedures at the School of Medicine.**

**11. All students are also required to become familiar with the health and safety rules at the place of classes.**