

REGULATIONS FOR PASSING THE PAEDIATRICS COURSE

FOR STUDENTS OF MEDICAL FACULTIES

YEAR IV

Course co-ordinator: Elżbieta Jarocka-Cyrta MD, PhD, prof. UWM

All students attending the Paediatrics course are strictly obliged to observe the Hospital's health and safety regulations, sanitary-epidemiological rules and the EU Directive GDPR.

I. GARMENT

At the hospital, students are obliged to wear a white, clean and ironed apron and change footwear (with light soles). Outerwear, bags and personal items should be left in the changing room. No jewellery can be worn on hands. Students attending classes in the Department of Pathology and Congenital Malformations of Newborns and Infants should wear a short-sleeved apron or an apron and top garment that allows the sleeves to be rolled up above the elbow.

II. GENERAL PRINCIPLES

1. Before starting classes, students are obliged to familiarise themselves with these Regulations and comply with their provisions.
2. The list of lecturers conducting classes, place, time and topics of classes are specified in detail in the schedule of classes placed on the website on the didactics tab.
3. Classes are conducted in accordance with the framework and detailed programme.
4. A student is obliged to attend seminars, classes and lectures (specimen attendance list is enclosed as appendix no. 1 to the Regulations).
5. A student is obliged to participate in exercises with the student group to which he/she is assigned. In order to attend classes with another student group, a student must have written permission from the Dean or the Department Head.
6. During activities by the Patient's bed or clinical demonstrations, the student is obliged to respect the rights of the Patient, in particular the right to intimacy and respect for their dignity.
7. The student is obliged to follow the rules of ethics and honesty. The use of mobile phones, notebooks and audio equipment is not allowed during classes.
8. Smoking, consumption of drinks and food in the seminar rooms and on the ward are prohibited.
9. The Head of the Department is responsible for solving any problems not covered in these regulations.
10. Students with an individual study arrangement are required to contact the course leader to arrange the mode of the course.
11. A student has the right to inspect his/her individual forms of credit at the Secretariat of the Department of Clinical Paediatrics and to discuss concerns with the course tutor.

III. PRACTICAL CLASSES

1. The place where the practical classes and seminars will be held:

a) Provincial Specialist Children's Hospital in Olsztyn, Żołnierska 18a Street:

- Clinical Department of Paediatric Oncology and Haematology;

Tutor:

- Tomasz Brzeski MD

- Paediatric Ward VI Endocrinology-Diabetology with Rheumatology Subdivision;

Tutor:

- Anna Kącka MD

b) Classes held are in the classrooms of the Provincial Specialist Children's Hospital, in the rooms of the Department of Didactics and Medical Simulation of the Collegium Medicum with the Medical Simulation Centre (high fidelity rooms):

Tutor:

- Prof. Anna Wasilewska, MD, PhD
- Dariusz Rokicki MD, PhD
- Aleksandra Marzec MD
- Anna Charemska MD
- Tomasz Brzeski MD

2. General rules for passing paediatric course:

- a) Attendance at classes is compulsory;
- b) one excused absence from classes (one day) is allowed per semester for important random reasons;
- c) in the case of a longer justified absence (more than one class in a semester), a student shall be obliged to make up for the missed classes and seminars with another group and seminars with another group. For this purpose, a student should:
 - present an appropriate excuse (e.g. a medical certificate) to the Department of Clinical Pediatrics within seven days after the end of the period of leave and obtain permission to make up the absence after making arrangements with the instructor of a given day with a designated classes group;
 - obtain a written confirmation of making up the classes and passing the applicable material. Confirmation shall be submitted to the Department of Clinical Pediatrics;
- d) an unexcused absence from classes, seminars or lectures shall result in failing a semester;
- e) for all classes, the student shall be familiar with the material from the current classes and from all preceding years of study;
- f) during classes each day there will be a test of preparation for classes (the material covers the topics of classes, seminars based on obligatory textbooks and lectures);

- g) the test consists of written questions or three test questions and the student receives a grade for each test; Failing two tests shall result in failing the classes;
- h) during each exercise the student is also evaluated by the tutor (active participation in classes, preparation) - for which he/she will receive a grade;
- i) during the academic year the student is obliged to prepare 3 medical histories (one in the winter semester and two in the summer semester) for which he/she will receive grades;
- j) students who have an individual study arrangement are required to contact the course tutor in order to determine the arrangements for the course.

IV. FORM OF ASSESSMENT OF CLASSES (EXERCISES, SEMINARS AND LECTURES)

1. Credit for classes

- a) the condition to pass the winter semester is attendance in all classes (one excused absence in one class per semester is allowed) and obtaining tests and oral answers (active participation in classes) and medical histories. The average of sub-grades obtained is the semester grade.
- b) prerequisite for passing the summer semester and thus for being admitted to the final test, the result of which constitutes the grade for exercises and seminars in the summer semester, is attendance at all classes (one excused absence from one class per semester is permitted) and obtaining credit for tests, oral answers (active participation in exercises) and prepared medical histories.
- c) students who have not completed the summer semester may be admitted to the final examination test on condition that they obtain credit from the Head of the Department of Paediatrics;
- d) failure to pass will result in inadmissibility to the final test and repetition of year IV;
- e) Pass grade for the paediatrics course in the summer semester:
 - the form of the pass grade is a test consisting of 50 questions, the passing grade is from 71%- 36 points;
 - a student who has not passed the test has the possibility of one re-sit (the form of re-sit depends on the number of students who have not passed the test - orally or in writing);
 - failure of the second deadline means a third deadline in the re-sit session;
 - failing the third deadline means repeating the 4th year;
 - the grade for exercises and seminars of the 4th year paediatrics course in the summer semester is the result of the test according to the following scoring system:

≤ 35 points - unsatisfactory
 36-38 points - satisfactory
 42-41points - satisfactory plus
 42-44 points - good
 45-47 points - good plus
 48-50 points - very good

2. Credit for seminars

The student receives the same grade as in the classes.

3. Credit for lectures

- a) the credit for the lecture is given on the basis of the attendance list for which the student receives a 'pass';
- b) the student is required to attend lectures;
- c) in the case of unexcused absences the student will not be allowed to take the final assessment;